

Wallace Community College-Dothan Face Mask Policy and Enforcement Procedures

In accordance with Governor Kay Ivey's July 15, 2020, *Safer at Home* Order, effective Thursday, July 16, 2020, at 5:00 p.m., employees, students, and visitors are required to wear face masks in all College buildings and communal areas to assist in preventing the spread of COVID-19 at Wallace Community College-Dothan (WCCD).

Masks are available for employees at the College's Business Offices on both campuses. Students who need a face mask may pick one up from designated locations in the courtyards on both campuses the first week of class and at both bookstores after August 21, 2020. Instructors will have disposable for students who arrive to class without a mask.

If there is a specific reason an employee or student is not able to wear a face mask, an accommodation for an exemption may be requested. See the July 15, 2020, *Safer at Home* Order for additional information on exemptions. <https://governor.alabama.gov/assets/2020/07/Safer-at-Home-Order-Mask-Amendment-7.15.2020-FINAL.pdf>

On the Wallace Campus, students should request an accommodation through Dr. Ryan Spry at rspry@wallace.edu or 334-556-2587; on the Sparks Campus, students should request an accommodation through Mr. Earl Bynum at ebynum@wallace.edu or 334-687-3543, ext. 4270. Employees should contact Ms. Brooke Strickland at bstrickland@wallace.edu or 334-556-2418.

Student violations of the face mask requirement should be reported to the Director of Enrollment Services/Registrar and/or the Director of Student and Campus Services on the Wallace Campus and the Coordinator, Student Services on the Sparks Campus. Violations will be resolved through the established *WCC Student Code of Conduct* policies. The *Code* specifically identifies the following examples of misconduct, which are applicable to this policy:

- Failure to properly comply with any reasonable direction given by a College official acting within the capacity and performance of his or her position.
- Violation of written College rules, policies, or regulations.

Employee violations should be reported to Dean Marc Nicholas mnicholas@wallace.edu in the Office of the Dean of Business Affairs and will be resolved through the established *WCC Employee Code of Conduct. Policy 310* in the *Code of Conduct* specifically identifies the "Violation of published safety regulations" and "Insubordination" as prohibited forms of conduct, which are applicable to this policy.